**Editing Details & Transferring Entries**

The Entry Point has been developed for entrants to edit and transfer their entry if they can no longer take part in the event.

**Editing Details**

If you need to change any of your details you just need to login and then make the changes to your entry.

When you have entered an event you will have been provided with the details that you need in order to login and edit/transfer your details or entry.
These details will have been provided in your email and will look like the details below:

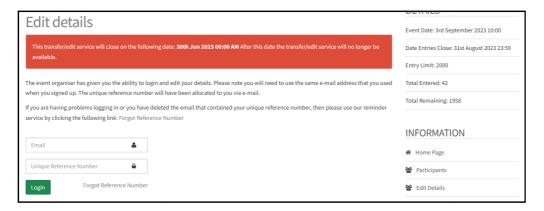**Number Transfer & Editing Details**

If you have entered any of your details incorrectly you can now login to The Entry Point Website and amend your details. You can use this same facility to transfer your number to another competitor.
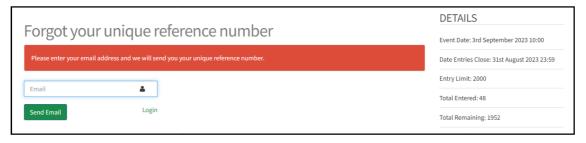
You can edit your details up until the following date: **23rd October 2023**

| Username | Reference Number |
|---|---|
| daniel@google.co.uk | aFdcJ-QBNpA9PvKKerf4 |

**Forgotten Reference Number**

If you have forgotten your details you can use the forgotten reference number using the forgotten reference number link shown below. Simply enter your email address and we will resend you the details you need to login.

## Transferring Entries

There are 2 options for transferring entries and you are free to use whichever you are comfortable with.

### Option 1 Editing Details

This is the easiest and quickest way to transfer an entry to another runner. You just need to login and select edit details from the drop down list displayed.

Then just replace all of the details on the form with the person who is taking your entry.

### Option 2 Transfer Entry

If you do not know the details of the person who you are passing the entry onto, you can use the transfer facility. This will ask you to enter the email address of the person you are passing the entry onto. Once this process has been completed you no longer have the entry and it has been passed on. This process requires that the new participant logs in and completes the process.

Please note that no fees are passed as part of the transfer it is for you to negotiate how you get the fees for your entry you are transferring.

**Edit Details**

**Personal Information**

Please use the form below to update your personal details.

**\* Update Type**

Transfer to another person

Please enter the email address of the recipient that you would like to transfer your entry/ticket to.

You may need to let the new recipient know that they will receive an email with the new details they need to login and complete the transfer process.

Please note you will be logged out upon saving, only for the transfer.

**\* Email**

**\* Confirm Email**

✔ Submit